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| **APPLICATION**  For Student-at-Large | McCormick Theological Seminary  Office of Admissions and Enrollment  5460 S. University Ave. Chicago, IL 60615‐5108  O: 773‐947‐6276  F: 773‐288‐2612  [admit@mccormick.edu](mailto:admit@mccormick.edu) |
| This is an abbreviated application and cannot be used to apply to McCormick Theological Seminary degree programs. Admission as a Student-at-Large does not serve as admissions into degree programs.  For admissions into McCormick degree programs please contact the admissions office and complete a full Master’s Level application. | |

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| McCormick Theological Seminary | Application for Student-at-Large Status | | |  |
| Male Female | | | | |
| **Name** (last, first, middle) | | | **Social Security Number** | |
| **Permanent Address** (street) | | | | |
| City | State | | Postal Code | |
| Home Phone | Work Phone | | Cell Phone | |
| **E‐Mail Address** | | | | |
| Date of Birth | | Place of Birth | | |
| Denomination Marital Status (optional) Racial/Ethnic (optional) | | | | |
| Country of Citizenship (please note: international students are ineligible for Student-at-Large status. Please contact McCormick for a full application). | | | | |
| **Reason for Applying as Student-at-Large**  Course Requirements for Denomination Exploring Seminary Education  Continuing Education Course Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |
| Have you taken previous courses at McCormick? | | No  Yes If yes, when? (semester, year) | | |
| How many courses do you plan to take as a Student-at-Large? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |
| These courses are for academic grade These courses are for audit | | | | |
| **Church**  Church Name Denomination | | | | |
| Church Address (city, state, zip) | | | | |
| **Employer**  Employer Name Employer Address (city, state, zip) | | | | |

**BACKGROUND CHECK AGREEMENT & STATEMENT OF INTEGRITY**

# Section 1

McCormick seeks to be an academic institution where students, faculty and staff live within a community of hospitality, trust, and safety. For this reason, McCormick requires background checks as part of the admissions process for all entering students.

*By signing this agreement, I freely and voluntarily authorize McCormick Theological*

*Seminary and/or its agents to receive a criminal background check that* ***I will provide*** *via* [*www.castlebranch.com*](http://www.castlebranch.com) I *understand that a criminal history may not automatically disqualify me from admission to McCormick Theological Seminary.*

*\*Go to* [*www.castlebranch.com*](http://www.castlebranch.com) *and enter the package code MF77 in the "Place Order: field.*

*I also understand that failing to reveal and/or falsifying information relating to my application will result in denial of my application, or revoking of my admission.*

If you carry a criminal history, please initial here:

(Include an explanation of circumstances with your application.)

Applicant Signature Date

# Section 2

By the submission of this application, I certify that the information provided is complete and accurate. I acknowledge and agree that misrepresentation of credentials, including submission of inaccurate, falsified, or plagiarized information is sufficient case for terminating my application, revocation of admission and termination of enrollment. Furthermore, I authorize the persons or entities to provide any relevant information to McCormick Theological Seminary for use in evaluating my application for admission and waive any required notice to me. I understand and agree that all submitted application materials are the property of McCormick Theological Seminary and will not be returned. Also, that the application fee is not refundable under any circumstances.

Applicant Signature Date

**A C A D E M I C / P R O F E S S I O N A L**

**R E F E R E N C E**

To the Applicant

This reference form should be completed by a professor with whom you studied in your most recent degree program(s) who can evaluate your readiness for graduate study. If your degree program is more than ten years old, request a reference from a professional supervisor or colleague who is qualified to assess your intellectual ability, critical thinking, research skills and writing ability.

I understand that I waive my right to review this reference.

Applicant’s Signature

Applicant’s Name Degree Program

To the Recommender

This is an important reference for evaluating readiness for graduate study. Your evaluation will be used for the purpose of helping the Admissions Committee determine whether the applicant should be admitted to the Seminary. After the Committee has made its decision, this reference and all others submitted on the applicant’s behalf will be destroyed and, therefore, will not be part of the student’s educational record if s/he matriculates at the Seminary. **Please return the completed reference to the Office of Admission, in a sealed envelope or electronically to** [**admit@mccormick.edu**](mailto:admit@mccormick.edu) **Please sign your name where the back flap seals. The unbroken seal with your signature ensures the confidentiality of your reference.**

* How long have you known the applicant? 0-1 years 1-3 years 3-5 years more than 5 years
* What is your overall recommendation for this applicant?

Strongly Recommend Recommend

Recommend, with reservations (Please include these reservations in your written statement.)

Do not recommend

* Please provide a written evaluation on a separate sheet, attached to this form commenting on the following:
  1. How long, how well and in what type of academic / professional setting have you known the applicant?
  2. Your candid evaluation of the applicant’s:
     1. Intellectual ability, critical thinking, research skills and writing ability
     2. Any other factors that may determine readiness for graduate study
  3. Evaluate the applicant’s academic capacity and past academic performance as well as the individual’s potential for success in graduate and professional studies. Assess the applicant’s strengths and weaknesses, leadership abilities, reaction to stress and usual means of resolving conflict.
* Please evaluate the applicant in the following areas by placing a check in one box per row:

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|  | Exceptional | Excellent | Above Average | Average | Below Average | Unable to Assess |
| **Intellectual ability** |  |  |  |  |  |  |
| **Maturity** |  |  |  |  |  |  |
| **ability to Work With others** |  |  |  |  |  |  |
| **Written communication** |  |  |  |  |  |  |
| **analytic ability** |  |  |  |  |  |  |
| **Integrity** |  |  |  |  |  |  |
| **Motivation / Initiative** |  |  |  |  |  |  |
| Oral Communication |  |  |  |  |  |  |
| Leadership |  |  |  |  |  |  |
| Judgement |  |  |  |  |  |  |

Signature Name (print)

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| **Education**  List in chronological order all colleges and universities you have attended, or are presently attending.  Indicate degrees earned or expects. Please provide proof of your bachelor degree (**final transcript**) | | | |
| **Name/Location of Institution** | | | |
| Dates Attended | | Major | |
| Degree or Certificate | GPA | | Degree Awarded |
| **Name/Location of Institution** | | | |
| Dates Attended | | Major | |
| Degree or Certificate | GPA | | Degree Awarded |
| **Name/Location of Institution** | | | |
| Dates Attended Major | | | |
| Degree or Certificate | GPA | | Degree Awarded |
| **Autobiographical Statement**  Please write a one page double spaced essay addressing why you are applying as a Student at Large. | | | |
| I hereby certify that I have personally completed this application and that all the information contained in it is accurate.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature Date  Please attach your Autobiographical Statement, Transcript (or Transcripts), and an application fee of $35. Send the application to: **McCormick Theological Seminary**  **Office of Admissions and Enrollment**  **5460 S. University Avenue** **Chicago, IL 60615‐5108** | | | |